

Volunteer Role Description



Registered Charity No: 295297

Position Title	Specialist Event Volunteer
Location	Various
Department	Fundraising
Time Commitment	A few hours on an Ad Hoc basis

Role Description	<p>To be responsible for transport equipment from and to the hospice to events.</p> <p>To assist with setting and/or taking down gazebos and other equipment.</p> <p>To help set up and prepare stalls at events.</p>
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Key Responsibilities	<ul style="list-style-type: none"> ➤ Assist at events representing the hospice. May include evenings and weekends. ➤ Collect equipment from the hospice, take to and set up at events. ➤ Collect from events and return to hospice (you would not be expected to both take to an event and collect from the same event but could be both should you wish).
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Skills, Qualities and Experience	<p>Skills</p> <ul style="list-style-type: none"> ➤ Hold a current full clean driving licence ➤ Own vehicle or able to drive a van provided by the hospice. You must have experience driving larger vehicles and hold appropriate licence category. <p>Qualities</p> <ul style="list-style-type: none"> ➤ Able to assist at events representing the Hospice. These could include weekends and evenings. ➤ Have an excellent customer focused attitude. ➤ Be prepared to learn about and then talk about the services and support provided by the Hospice. ➤ Able to work with the variety of stalls that we use to advertise the Hospice and raise money. ➤ Trustworthy, particularly as the role involves raising money. ➤ Fit and healthy as the stalls can be outside.
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Benefits to you	<ul style="list-style-type: none"> ➤ Be part of a fun team running events. This role would greatly help Garden House Hospice Care attend more events helping to raise much needed funds for the hospice. You will be play a vital role within our amazing events team that helped raise over £1million to keep the hospice running in 2017/18.
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REWARDING

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Training	➤ Induction training
Supervising Staff Member	Richard Harbon
Supervisor's Contact Details	richard.harbon@ghhospicecare.org.uk
Voluntary Services Contact Details	Email volunteers@ghhospicecare.org.uk Tel: 01462 679540 (HR and Voluntary Services)

About Garden House Hospice

Garden House Hospice Care provides a wide range of services for patients, their carers, and families facing a life limiting illness.

Free specialist palliative care is provided for over 500 adults a year living with advanced cancer, motor neurone disease or other life limiting illness in our community of 230,000 people in North Hertfordshire, Stevenage, Royston and surrounding villages.

Our Values: *We are one team, with a shared vision *We place the patient & carer at the heart of everything we do *We respect everyone *We strive to continually learn and improve *We take pride in delivering a high-quality service *We take inspiration from our community.

Bus Route services to Garden House: 90, 91, 386.
Approximately, 15-minute walk from Letchworth GC Railway station and town centre

For more information and an application form, please contact Volunteer Services:

Garden House Hospice Care

Gillison Close, Letchworth Garden City, Herts, SG6 1QU
Telephone : 01462 679540

volunteers@ghhospicecare.org.uk
<https://www.ghhospicecare.org.uk>

Also see, <https://www.ghhospicecare.org.uk/volunteers/why-volunteer>

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